

## **Manchester City Council Report for Resolution**

**Report to:** Constitutional and Nomination Committee – 18 May 2021

**Subject:** Membership of Committees 2021/22 and the Appointment of Chairs of Committees

**Report of:** The City Solicitor

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### **Purpose of report**

The Constitutional and Nomination Committee is asked to make recommendations to the Council about the size and composition of the Council's committees and to appoint chairs and deputy chairs of the committees detailed in this report.

### **Recommendations**

The Committee is asked to make recommendations to Council about:

1. The size of the Council's committees;
  2. The appointment of members to serve on the various committees listed in the report;
  3. The appointment of members to serve as chairs of scrutiny committees, chairs of non-executive committees, and the deputy chairs of the Planning and Highways Committee, and Licensing and Appeals Committee; and
  4. The appointment of a member for the purpose of answering questions at Council on the work of the Standards Committee, in accordance with Article 9 of the Council Constitution.
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### **Contact Officers**

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## **Background documents**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

- Section 15-17, Local Government and Housing Act 1989.
- The Local Government (Committee and Political Groups) Regulations 1989.
- Health and Social Care Act 2012
- Council Constitution.

## 1 Introduction

- 1.1 Government regulations require the Council to appoint membership of its committees in accordance with the principles of political balance as far as reasonably practicable.
- 1.2 Due to the composition of the Council after the election (94 Labour, 1 Liberal Democrat and 1 Green Party), there is no requirement to allocate seats on the basis of political groups for each committee.
- 1.3 The Committee is asked to make recommendations to the Council about the size and the membership of committees. The Committee is asked to take into consideration, where appropriate, virus transmission safety measures arising from the COVID-19 pandemic which are likely to remain an important factor as restrictions are eased in order to work safely together.
- 1.4 The Committee is also asked to note the Terms of Reference of Scrutiny Committees (Part 3 Section E - Council's Constitution: February 2021) state a minimum of 10 members for each committee.
- 1.5 Details of the number of seats that were appointed to each committee in the previous municipal year are set out included below.
  - Art Galleries [14 Elected Members and 7 Co-opted Members]
  - Audit Committee [9 Elected Members and 2 Co-opted Members]
  - Children and Young People Scrutiny Committee [14 Elected Members and 7 Co-opted Members]
  - Communities and Equalities Scrutiny Committee [14 Elected Members]
  - Constitutional and Nomination Committee [9 Elected Members]
  - Economy Scrutiny Committee [14 Elected Members]
  - Environment and Climate Change Scrutiny Committee [14 Elected Members]
  - Health Scrutiny Committee [14 Elected Members]
  - Licensing and Appeals Committee [15 Elected Members\*] *as set out in the associated Regulations*
  - Licensing Committee [15 Elected Members\*] *as set out in the associated Regulations*
  - Licensing Policy Committee [6 Elected Members]
  - Personnel Committee [10 Elected Members] - *Membership formula comprises the Leader of the Council (or a Deputy) the 6 Executive Members and the Assistant Executive Member (Finance and Human Resources)*
  - Planning and Highways Committee [16 Elected Members currently, extra place added to accommodate previous opposition group. \*\*Was previously 15 members]
  - Resources and Governance Scrutiny Committee [15 Elected Members]
  - Standards Committee [6 Elected Members, 1 Parish Member, 2 Independent People]
  - Standing Executive Consultative Panel [6 Assistant Executive Members].

## **2 Other Committees**

2.1 Some of the Council's committees are subject to specific rules about membership. These details are included below. The Committee is asked to make recommendations to Council about the membership of these committees.

### **Employee Appeals Committee**

2.2 The composition of the Committee consists of the following structure:

- The Executive Member with a relevant portfolio (i.e. Executive Member for the service in which the employee was working or the Executive Member with a portfolio relevant to the specific subject area of the appeal) or an appropriate Assistant Executive Member; and
- Two Elected Members drawn from the Council's Executive Members or the Assistant Executive Members, or Elected Members drawn from a prescribed 'pool' of 15 members.

2.3 The Constitutional and Nomination Committee is asked to confirm this composition and agree the Elected Members in the prescribed pool.

### **Health and Wellbeing Board**

2.4 The membership of the Health and Wellbeing Board comprises of Elected Members as well as NHS and council officers. The membership was established at the meeting of Council on 27 March 2013 and subsequent amendments have been agreed through the Constitutional and Nomination Committee.

2.5 Following the most recent review of the governance structure of the Board, the membership of the Board is set out below. The Board has also agreed that each member should have a named substitute

- Leader of the Council (Chair)
- Executive Member for Adults (MCC)
- Executive Member for Children's Services (MCC)
- Chair Manchester Health and Care Commissioning
- GP Member (North) Manchester Health and Care Commissioning
- GP Member (Central) Manchester Health and Care Commissioning
- GP Member (South) Manchester Health and Care Commissioning
- Manchester Local Care Organisation Representative
- Chair, Manchester University NHS Foundation Trust
- Chair of Northern Care Alliance
- Chair, Greater Manchester Mental Health NHS Foundation Trust
- Voluntary and Community Sector representative
- Chair, Healthwatch
- Primary Care representative - Local Medical Committee
- Strategic Director of Children's Services

- Director of Public Health
- Executive Director of Adult Social Services
- Central Primary Care Manchester Representative
- Representative of Northern Health GP Provider Organisation

### **Standards Committee**

- 2.6 The Standards Committee consists of 6 Elected Members, 2 Co-opted Members and 1 Member from Ringway Parish Council. The Committee is asked to agree the membership for 2021/22.

### **3 Chairs and Deputy Chairs**

- 3.1 The Committee is asked to recommend the appointment of the chairs of the following scrutiny committees, and the committees discharging non-executive functions.

- Art Galleries Committee
- Audit Committee
- Children and Young People Scrutiny Committee
- Communities and Equalities Scrutiny Committee
- Constitutional and Nomination Committee
- Environment and Climate Change Scrutiny Committee
- Economy Scrutiny Committee
- Health Scrutiny Committee
- Licensing and Appeals Committee
- Licensing Committee
- Licensing Policy Committee
- Neighbourhoods and Environment Scrutiny Committee
- Planning and Highways Committee
- Resources and Governance Scrutiny Committee
- Standards Committee (this should be an independent member of the committee)

### **4 Deputy Chairs**

- 4.1 The Committee is asked to recommend the appointment of the Deputy Chair of the Planning and Highways Committee, the Licensing Committee, and the Licensing and Appeals Committee.

### **5 Standards Committee: Article 9 Appointment**

- 5.1 The Committee is asked to recommend the appointment of a member for the purpose of answering questions at Council about the work of the Standards Committee, in accordance with Article 9 of the Council's Constitution.